

Personal Care Aide services are defined as tasks that assist the consumer with activities of daily living. These services are available to individuals on the Ohio Home Care Waiver, Transitions MR/DD Waiver and Transitions Carve-out Waiver. Information about services can be found in Ohio Administrative Code (OAC) 5101:3-46-04, 5101:3-47-04, and 5101:3-50-04.

- **Non-agency Personal Care Aides MUST:**
  - You must have completed the nurse aide training or receive equivalent training.
  - Obtain and maintain first aid certification;
  - Complete eight (8) hours of service-related education each year;
  - Be able to read, write and understand English well enough to understand Medicaid waiver rules;
  - Be able to effectively communicate with the consumer;
  - Be the provider on the consumer’s approved All Services Plan;
  - Comply with any specific personal care service instructions and show ability to do skill if requested by consumer or the case manager;
  - Have and maintain copies of consumer’s current All Services Plan and keep copies of old ones;
  - Comply with ODJFS monitoring requirements;
  - Maintain a clinical record for at each consumer’s residence AND keep a copy at their place of business or their own home. The information that the record must include is in OAC 5101:3-46-04, 5101:3-47-04, and 5101:3-50-04;
  - Bill as a group visit using the HQ modifier when any part of the visit includes more than one consumer.
  - Provide a discharge summary which is signed and dated when no longer providing services to consumer.
  
- **Non-agency Personal Care Aides MUST NOT:**
  - Bill for more hours than approved on the consumer’s All Services Plan;
  - Administer prescribed or over-the-counter medications to the consumer.
  - Bill Medicaid if they are the foster caregiver, spouse, parent or adoptive parent of a minor consumer as defined in OAC 5101:3-45-01 (EE) for the **Ohio Home Care Waiver** and **Transitions Carve-out Waiver** only;
  - Bill Medicaid if they are a “family member” or the foster caregiver of the consumer as defined in OAC 5101:3-45-01 (R) for the **Transitions MR/DD Waiver**.

**Billing Codes**

New Code	Rate	Description	Informational Modifiers*	Pricing Modifiers
T1019	\$24.72/3.09	Personal Care Services	U2, U3, U4	HQ (Group visit)

\* **U2:** Second visit to consumer on same day; **U3:** Third or more visit to consumer on same day; **U4:** Visit of more than 12 hours but less than 16 hours (49 units up to 64 units)  
Claims will be denied if these modifiers are not used when billing.

If you need additional information, contact your consumer’s Case Manager.

This Fact Sheet only provides highlights. The complete rule should be read for details.

**OAC Rule Cites:** 5101:3-46-04, 5101:3-47-04, 5101:3-50-04, 5101:3-45-01, 5101:3-46-06, 5101:3-47-06, and 5101:3-50-06

**Websites:** <http://jfs.ohio.gov/ohp> or [www.carestar.com](http://www.carestar.com)